

**BOARD OF COUNTY COMMISSIONER'S
AGENDA**

December 12, 2011

9:00 A.M.

REGULAR MEETING

**CLEVELAND COUNTY OFFICE BUILDING
201 SOUTH JONES, SUITE 200
NORMAN, OKLAHOMA 73069**

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of November 28, 2011.
- E. Bid Openings: (State Law requires bids be opened in an open meeting of the Board of County Commissioners.)
 - 1. Accept, Award and/or Reject, County Bid #SHE-1538 – One Year (1) Non-Encumbered Contract for the purchase of Touchpad Tablets & Accessories for the Sheriff's Office. This agreement shall be in effect for one (1) year, commencing from the bid award date through and including 12 months, with the option to re-new up to two (2) years on an annual basis.
 - 2. Accept, Award and/or Reject, County Bid #HWY-1539 – Non-Encumbered Contract for Bulk Oils, Lubricants & antifreeze for the County Commissioners. The bid term will be from January 22, 2012 through May 21, 2012.
- F. Old Business:
 - 1. Accept, Award and/or Reject, County Bid #SHE-1535 – Non-Encumbered Contract for the purchase and delivery of Handcuffs, each with its own case, for Detention Officer's Uniforms, for the Cleveland County Sheriff's Office.
- G. Items of Business:
 - 1. Discussion, Consideration, and/or Action on the acceptance of the 2011 Violence Against Women Grant Award in the amount of \$33,913.145 for the Domestic Violence Court (Court Service Officer) in Cleveland County. For position contracted

to Oklahoma Court Services, Inc. to be expended January 1, 2012 through December 31, 2012.

2. Discussion, Consideration, and/or Action to Approve the annual contract between the Cleveland County Election Board and Oklahoma Office Systems, LLC for Bizhub C360 copier. Copies will be .0071 for black & white copies and .049 for color copies. Term agreement is from December 1, 2011 through November 30, 2012.
3. Discussion, Consideration, and/or Action on the Revised Schedule A for the 2012 Allocation to restore the financial reduction that the Juvenile Center has endured.
4. Discussion, Consideration, and/or Action on a Resolution to Dispose of the following Equipment and Furniture in the Court Clerk’s Office and Judge’s Offices:

a.	#JCP250RF	Wasp Barcode Laser scanner with stand	Traded
b.	#JCP253RF	Wasp Barcode Laser scanner with stand	Traded
c.	#JCP258	Wasp Barcode laser scanner with stand	Traded
d.	#J220-445	Wasp Scanner	Traded
e.	#JCP300	Computer	Traded
f.	#JCP320	Computer	Traded
g.	#JCP329	Computer	Traded
h.	#JCP307	Printer	Traded
i.	#L218.214	RV Computer	Traded
j.	#L218.218	Printer	Traded
k.	# L105.197	Guest Chair Grade 5	Junked
l.	# L105.198	Guest Chair Grade 5	Junked
m.	#L218.197	P3005 Printer	Traded
n.	#JCP 281	Computer, Mouse, Keyboard	Traded
o.	#JCP 295	Computer, Mouse, Keyboard	Traded
p.	#J220-429	Barcode Scanner	Traded
q.	#J220-453	Computer	Traded
r.	#L218.62	Laser Jet 6L printer OCIS 103046	Traded

5. Discussion, Consideration, and/or Action on a Resolution to Dispose of the following Equipment in the County Sheriff’s Office. Equipment was leased and given back:

a.	#B359.001	Kawasaki Mule VIN/JK1AFCR13BB50914
b.	#B359.002	Kawasaki Mule VIN/JK1AFCR19BB509876
c.	#B359.003	Kawasaki Mule VIN/JK1AFCR13BB508741
d.	#B359.004	Kawasaki Mule VIN/1KARFD519AB50225
e.	#B359.005	Kawasaki Mule VIN/JKARFD510AB500453
f.	#B359.006	Kawasaki Mule VIN/JKARFBN13AB500698

6. Discussion, Consideration, and/or Action on a Resolution to Dispose of the following Equipment in the County Health Department:

a.	#0615	File Cabinet	Surplus/Transferred
b.	#0616	File Cabinet	Surplus/Transferred
c.	#0617	File Cabinet	Surplus/Transferred

d. #01053 File Cabinet Surplus/Transferred

7. Discussion, Consideration, and/or Action to Approve the November, 2011 Monthly reports:

- a. Joe Lester, Sheriff
- b. Rhonda Hall, Court Clerk
- c. Tammy Howard, County Clerk
- d. David Tinsley, County Assessor
- e. Jim Williams, Election Board Secretary

8. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

12-0009 – F2	12-0074 – T2A
12-0362 – D2	12-0105 – T2A
12-0551 – CCJC2	12-0131 – T2A
12-0673 – B2A	12-0133 – T2A
12-1323 – SF2	12-0134 – T2A
	12-0354 – T2A
12-0170 – MD1C	12-1763 – T2A
12-1793 – CFBRE2	12-2304 – CFBSCAGrnt1A
	12-2308 – CFBSCAGrnt1A

9. Approve the following Blanket Purchase Orders submitted from the following Departments:

a. **District #1 Warehouse:**

12-3159 – T2A Del Nero Communications Mgt., LLC	\$ 600.00
12-3166 – T2A Bruckner’s Truck Sales, Inc.	\$ 6,000.00

b. **District #2 Warehouse:**

12-3189 – T2A Superco Specialty Products	\$ 1,000.00
12-3248 – T2A Fastenal Industrial & Construction Supplies	\$ 1,200.00
12-3249 – T2A Dave’s Small Engine Repair, Inc.	\$ 750.00
12-3250 – T2A C.L. Boyd Company, Inc.	\$ 1,500.00
12-3252 – T2A D & S Distributing	\$ 1,000.00
12-3253 – T2A Edward’s Canvas, Inc.	\$ 1,200.00
12-3254 – T2A ATC Freightliner Group – Oklahoma City	\$ 1,000.00
12-3255 – T2A Harbor Freight Tools	\$ 500.00
12-3256 – T2A Locke Supply Company	\$ 500.00
12-3257 – T2A Weldon Parts Inc.	\$ 2,000.00
12-3258 – T2A Warren Cat	\$ 3,000.00
12-3259 – T2A Robert’s Truck Center	\$ 1,000.00
12-3260 – T2A Zep’s Sales & Service	\$ 1,500.00
12-3261 – T2A Certified Laboratories	\$ 3,000.00

- d. **Building Maintenance:**
12-3232 – SM2 Voss Lighting \$ 1,500.00

- e. **Cleveland County Assessor’s Office:**
12-3147 – HR2 Triangle A & E, Inc. \$ 500.00

- f. **Cleveland County Fair Board:**
12-3148 – FF2 Copelin’s Office Center \$ 750.00

- g. **Cleveland County Treasurer’s Office:**
12-3176 – C2 BNB Tech. Networking Solutions & Serv. \$ 500.00

- h. **Cleveland County Health Department:**
12-3164 – MD1C Amanda James \$ 750.00
12-3165 – MD1C Kathryn L. Robinson \$ 1,500.00
12-3233 – MD2 Fastenal Industrial & Construction Supp. \$ 500.00

- i. **Cleveland County Sheriff’s Office:**
12-3199 – CFB2 Network Alarm Services Inc. \$ 150.00
12-3238 – CFBRE2 LexisNexis Risk Data Management \$ 1,000.00
12-3240 – CFBRE2 Okla. Department of Public Safety \$ 1,050.00
12-3242 – CFB2 Alameda Animal Hospital, Inc. \$ 1,000.00
12-3245 – CCJC1C Liquid Capital Exchange, Inc. \$ 2,500.00
12-3246 – CFBRE2 Don’s Mobil Lock Shop Inc. \$ 500.00
12-3247 – CCJC2 American Chemical Systems, LLC \$ 500.00

10. Discussion, Consideration, and/or Action to Approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 476,648.15
T1C	\$ 4,898.03
T2A	\$ 4,055,553.08
T2B	\$ 24,951.77
T3	\$ 1,355,597.07
<u>Total Unrestricted</u>	<u>\$ 5,917,648.10</u>

11. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 11/12</u>	
a. General Fund	\$ 800,718.27
b. Highway Fund	137,648.45
c. Health Fund	12,755.66
d. Sheriff Service Fee Fund	879.77
e. Sheriff Commissary Fund	1,728.00
f. Sheriff Federal Share Revenue Fund	7,325.00
g. Sheriff Revolving Fund	4,631.94
h. SCA 2010 Grant Fund	15,833.31
i. Drug Court Revolving Adult Fund	208.28

j. County Detention Transition Fund	12,822.76
k. County Clerk Preservation Fund	13,901.40
l. Fair Board Fund	2,039.65

H. New Business:

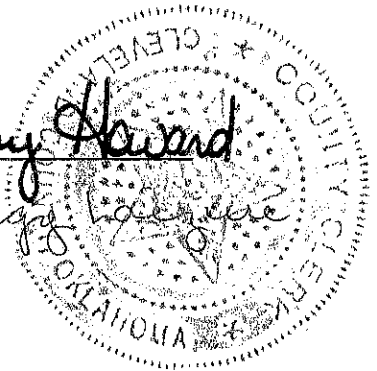
(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

I. Miscellaneous Discussion.

J. Adjourn.

Date & Time Posted: 12-09-11A08:29 RCVD

Jammy Howard
County Clerk
By *Peggy Howard*

The seal is circular with a double-line border. The outer ring contains the text "CLEVELAND COUNTY, OKLAHOMA" at the top and "COUNTY CLERK" at the bottom. The center of the seal features a five-pointed star surrounded by a wreath.